

**STUDENT INVOLVEMENT DEPARTMENTAL REVIEW
RECOMMENDATIONS**

RECOMMENDATION	WHO IS RESPONSIBLE	TIMELINE
#1a. Strategic Plan: Develop 5 year strategic plan for Student Involvement	Director of Student Involvement	May-12
#1b. Strategic Plan: Develop 5 year strategic plan for Nebraska Unions	Director of Nebraska Unions	May-12
#2 Master Plan for City and East Union. Recommended is a discussion at the Vice Chancellor level to make this item the highest Student Affairs Auxiliary priority. NEEDS: A master plan (cost at \$150,000) needs to be completed.	Director of Nebraska Unions with Operations Support Staff	Aug-13
#3a. Unified Communication and Branding: Brand a unified idea and share it across campus	Director of Student Involvement and Director of Nebraska Unions	May-13
#3b. Unified Communication and Branding: Building relationships and collaborations among staff, among the division, and across campus.	Director of Student Involvement and ADs	May-12
#3c. Unified Communication and Branding: Sit on campus aesthetics committee	Vice Chancellor of Student Affairs	May-12
#3d. Unified Communication and Branding: Work with Landscape Services on how to better work with RSO's regarding the green space.	AD of Student Involvement-Student Organizations and AD of Student Involvement-East Campus Programs	May-12
#4a. Student Involvement: Revamping the ARF process to allow more flexibility for RSO's and including an online system for ARF's and trainings for officer's and advisors.	AD of Student Involvement-Student Organizations and AD of Student Involvement-East Campus Programs	Dec-11
#4b. Student Involvement: ASUN's role in RSO's approval.	AD of Student Involvement-Student Organizations and the RSO Oversight Committee	Aug-12
#4c. Student Involvement: All-staff meetings that include graduate students	Director of Student Involvement	Aug-11
#4d. Student Involvement: Create a Student Involvement Professional Development committee to promote SI team members to work more closely together.	AD of Student Involvement-Gender Programs	Dec-12
#5a. Jackie Gaughan Multicultural Center: Budget discussion with OASIS staff and connection with City Union and Student Involvement	Director of Jackie Gaughan Multicultural Center	May-12
#5b. Jackie Gaughan Multicultural Center: Streamline and provide consistent reservation policies between the Jackie Gaughan and the Nebraska Union.	Reservations Manager	Completed
#5c. Jackie Gaughan Multicultural Center: Review placement of RSO's in the Jackie Gaughan and Nebraska Union facilities to capitalize the sharing of resources, space, and communication among the different student groups.	Director of Jackie Gaughan Multicultural Center, Student Organization Staff, and Space Allocation Subcommittee of Union Board	May-12
#5d. Jackie Gaughan Multicultural Center: Take advantage of existing wall space to maximize educational opportunities and illustrate a historical timeline of UNL's cultural diversity challenges.	Director of Jackie Gaughan Multicultural Center	May-12
#6a. Nebraska Insignia and Traditions: Incorporate Nebraska insignia and traditions into the City Union.	Director of Nebraska Unions and the Brand Integration Committee	Aug-12
#6b. Nebraska Insignia and Traditions: Add comfortable seating "nooks" throughout the Nebraska Union where possible.	Director of Nebraska Unions	Aug-12
#6c. Nebraska Insignia and Traditions: Add outdoor seating around the City Union	Director of Nebraska Unions	May-12
#6d. Nebraska Insignia and Traditions: Develop ways to celebrate Nebraska victories and special occasions	Director of Nebraska Unions	Dec-11
#6e. Nebraska Insignia and Traditions: Add student artwork to the City Union	Brand Integration Committee	Dec-11

#7a. Technology: Update Technology: a technology master plan will be developed and will include financial implications for implementation.	AD of Nebraska Union Operations	Dec-12
#7b. Technology: Moving ARF, RSO, EPR and required officer trainings to an online format to enhance operations.	AD of Student Involvement-Student Organizations and AD of Student Involvement-East Campus Programs	Dec-11
#7c. Technology: Update all websites	AD of Student Involvement-Information Strategies	Dec-11
#8a. Food Service: Look at the East Union service contract and establish a possible contribution from University Dining Services to the East Union budget.	Director of Nebraska Unions and AD of Operations at Nebraska East Campus Union, VCSA	TBD
#8b. Food Service: Fine tune the Chez Hay contract to make the food more cost effective for RSOs.	Director of Nebraska Union, Director of Student Involvement, and AD of Student Involvement-Student Organizations	May-12
#9a. Nebraska East Union Summer Use: Use the East Union for more summer conferences.	AD of Operations Nebraska East Union	May-12
#9b. Nebraska East Union Summer Use: Facilitate collaborations across divisions in order to provide additional revenue during the slower times on campus.	AD of Operations Nebraska East Union	May-12
#10a. Assessment: Show what assessments need to be conducted in the strategic plan, with a focus placed on customer service.	Student Involvement Leadership Team and Union Executive Staff	Dec-12
#10b. Assessment: Analyze data from 2011 Student Voice assessments.	Director of Nebraska Unions and Director of Student Involvement	May-12
ADDITIONAL ITEMS FROM FINAL REPORT		
1. Increase communications of University, division, and departmental priorities at all levels of the organization.	Director of Nebraska Unions and Director of Student Involvement	May-12
2. Review current office placement of staff in Nebraska Union and Student Involvement offices and RSO offices.	Director of Student Involvement and Director of Nebraska Unions	May-13
3. Student fee dependence and how future programs will be financed and supported.	Director of Nebraska Unions	Dec-12
5. Hosting a "State of the Nebraska Unions" meeting every August and January for all staff	Director of Nebraska Unions	Feb-12
6. Implementing larger retreat style meetings on specific topics to encourage a more collaborative environment.	Director of Nebraska Unions	May-12
7. Decrease the duplicate services in the City Campus Union and discuss separating the operations and increasing the variety of offered goods	Director of Nebraska Unions and Business Manager	Aug-12
9. Relationships between the units within Student Involvement need nurturing.	Director of Student Involvement	Aug-12
10. Programming staff and students need to look beyond technological solutions and engage each other in regular communicative and true collaborative efforts to avoid duplication of efforts.	Director of Student Involvement	Aug-12
11. Marketing plan	AD of Student Involvement- Information Strategies	May-13
12. Develop yearly customer service training	TBD	TBD
13. Assess clients who use the Union facilities	AD of Nebraska Unions-Operations	May-12
14. Increase communication and involvement from front line staff and students in the budget process to improve their understanding	Union Executive Staff	Jan-12
15. Student centered offices, primarily RSO space, needs to be more accessible by students and the office locations need to be strategically placed.	Union Executive Staff	TBD

16. Emergency procedures need to be established and communicated. Training is being developed to increase preparedness.	Union Executive Staff and UNL Police	Dec-11
17. Educate all Union, Student Involvement, and Jackie Gaughan Multicultural Staff on each area's history, how they function, services offered, the staff needs and how we are all connected.	Union Executive Staff	TBD
18. Develop an identity for Student Involvement	Director of Student Involvement	May-13